



Minutes of the Volusia County Library Advisory Board Meeting

Friday, September 15, 2023

Deltona Regional Library

2150 Eustace Ave.

Deltona, FL 32725

(386)-789-7207

Attending Members:

- Deborah Dubois, District 1
- Debra Grabowski, At Large
- Christy Jefferson, District 5
- Marjorie Johnson, District 2
- Paul Richardson, At Large

Non-Attending Members:

- Rev. Donald Needham, District 3
- Patsy Franklin, District 4

Staff:

- Lucinda Colee, Library Director
- Sharon Whitt, Recorder

CALL TO ORDER:

Marjorie called meeting to order at 10:02am

INTRODUCTION OF MEMBERS

Meeting started with introduction of members and staff in attendance.

MINUTES OF THE PREVIOUS MEETING:

March 24, 2023 minutes were approved.

DIRECTOR'S REPORT:

Lucinda submitted a contact sheet of board members for all to confirm their contact information. Lucinda submitted 2023 meeting dates to note the last board meeting for this calendar year will be on November 17, 2023 and next year's meeting dates will be set during that meeting. Officers (Chair, Co-Chair, Secretary) selection will also take place during that meeting.

Budget Presentation (See Handout: FY 2023-24 Library Services Budget Request):

County Council will finalize the budget on Tuesday, September 19, 2023 at 6:00pm.

FY 2023 Library Services Budget Request:

Key Objectives:

- Continue implementation of library technology resources geared to meet community needs.
- Provide public access to broadband internet via computers, wireless connection, and circulating hotspots
- Maintain an adequate level of service (LOS) with library materials
- Continue development of in-person and virtual wide-ranging adult, teen, and juvenile learning and cultural programs

Library Fund Millage Rate request roll back rate of 0.4209

Intergovernmental Revenues recommended for FY 2023-24 at \$33,774,777

Operating Expenses recommended for FY 2023-24 at \$8,233,391

Total requested expenditures for FY 2023-24 at \$24,817,184

Reserves – Fund Balance for FY 2023-24 at \$8,829,803

Total Requested FY 2023-24 Budget: \$33,646,987

Lucinda read the following FY 2024 recommendation to council resolution no. 22077-77, section IV to board members:

Pursuant to Council Resolution No. 2007-77, Section IV, the Volusia County Library Advisory Board makes the following recommendation for the FY 2024 Library Services Fund Budget.

The County Library Advisory Board recommends to the County Manager and County council the Library Fund TRIM rollback rate of 0.4209 mills, and a FY 2023-24 budget of \$33,646,987 for the Library Services Fund

Christy moved adoption of recommendation,

Deborah seconded

All were in favor of recommendation

Library Construction Fund recommended for FY 2023-24 at \$6,025,891

(Construction for FY 2023-24 will include Pierson renovation of \$300,000 plus, and a Port Orange expansion.)

Library Endowment Fund is currently at \$427,490

Christy requested an update on the new location for the Pierson Library.

Lucinda commented that the plan is moving forward because county council did approve to change the lease to the new building on the campus of the old elementary school where the City of Pierson is moving their administration offices. The library has just changed the locks to the new building. Renovation replacements include A sky light, the HVAC system, and new flooring. The library has a meeting set with the mayor of Pierson (Samuel Bennett) to discuss issues and concerns.

The library would also like to include a play yard on the new premises.

Summer Statistics June 4, 2023 – August 12, 2023 (See handout: Summer by the Numbers 2023):

-1116 programs were offered with 28,580 in attendance

-480,140 total items checked out

-682 adult summer readers that logged 5,945 books into the Beanstack software

-495 active teen readers that read a combined total of 13,507 days

-1,571 active readers of children that read a combined total of 46,305 days

-9,253 meals served during the summer food program for children

-27,861 public access computer sessions

-147,336 WiFi sessions

-1,782 HotSpot checkouts

-49 outreach programs offered to 6,259 people

-Other summer activity to note: Recipes and Reads (32 programs – 661 attendees; Reading Rocks at Volusia County Summer Camp (717 campers during 34 days, with average of 25 days of reading); All Together Now! For Conversation funded by Florida Humanities Grant (68 campers participated by reading 4 books [Zonia’s Rain Forest; Just You and Me; The Extraordinary Gardener; What Grew in Larry’s Garden] dealing with the environment and conversations)

60th Anniversary – Federal Documents Depository:

Lucinda has invited board members to attend the 60th Anniversary of the Federal Documents Depository for the government as a publishing office on Monday, September 18, 2023 at 12:00pm, Daytona Beach Regional Library 105 Jackie Robinson Parkway, Daytona Beach, FL 32114. County Council district 2 representative Matt Reinhart will present a proclamation. Sarah Erekson, the regional depository librarian for the state of Florida will speak at the event. There will be light refreshments served.

NEW BUSINESS:

County – Friends of the Library (at Don’s request):

Don’s concern is that the county should have more oversight with the friends of the library.

Lucinda confirmed with the County’s legal department that the county does not have authority over outside not for profit groups.

Deborah asked if there’s any way to encourage the Friends groups to consolidate.

Christy mentioned that the Friends groups have been separately incorporated for many years, and each group is very different.

Lucinda answered that the separation comes from all of the libraries being municipal, and locally separated for so long since the time the Friends groups were started.

There is a Council of Friends meeting for any Friends participants at the New Smyrna Beach Library on September 29, 2023, 10:30am.

Christy mentioned the discussions consist of various concerns along with sharing ideas for programming and fundraising. She did not recall any past discussion of an idea to do something as a group but if an idea was mentioned it would be something to consider.

Lucinda added the reason a group participation has not been considered in the past is because the groups are very different, with different bank accounts, and different philosophies.

AEDs in the library (at Christy's request), (See Handout: Library Branch proximity to a Fire Station): Christy was asked why the library does not have an AED system? Lucinda explained that at one time there was an AED system in place but it was funded by a grant but when the grant expired, so did the AED. Also, staff and management are uncomfortable to act as first responders and would not like to work in the capacity of being responsible for someone's life. The upkeep, cost, and training would be ongoing.

Council District Map (at Christy's request), (See handout of council district map and county council members):

Christy requested a map of the County Library Advisory Board (CLAB) district map that shows the area of districts 1 through 5. The At Large 2 seats cover the entire county.

OLD BUSINESS:

Update on Integrated Library System RFP – There were 6 respondents to bid on a new ILS system for the library. The library is currently evaluating to make a selection from the 6 respondents by the end of October.

Anne Powers, Library IT Manager will be retiring at the end of December, so the library is also looking for a replacement to work with Anne on the new ILS system before she retires.

PUBLIC PARTICIPATION:

None

BOARD DISCUSSION: (See Handout: Library Card Design Contest):

The library is currently holding a limited-edition library card design contest open to kids ages 12 and under. The contest is for Volusia County residents or cardholders. There have been 60 designs already submitted since September 1st. Staff will choose the top 10 designs. There will be a committee to choose the top 3 designs after September 30th. The public will have an opportunity to vote on the top design from the top 3. Entries must be received by 5 pm Saturday, September 30th. All entries receive an entry thank you card and pack of colored pencils.

Marjorie inquired why the Daytona Beach Regional Branch discontinued handing out water bottles. Lucinda mentioned it was a temporary program during summer hot days when designated areas of the county including libraries were set up as cooling stations which water bottles was handed out to the public.

Paul inquired if Volusia County Library is part of the Florida Library Association and American Library Association.

Lucinda answered the library is an organizational member in the Florida Library Association, and has an individual membership to the American Library Association which gives access to the Public

Library Association to get discounts for books ordered through their organization for professional development. The library also receives discounts for online staff training, information for public libraries, and association of youth services.

ADJOURNMENT:

Meeting adjourned at 11:31am

Next meeting scheduled: Friday, November 17, 2023 at 10:00am.

Location: Ormond Beach Regional Library, 30 S. Beach Street, Ormond Beach FL. 32174

Respectfully Submitted,

Sharon Whitt